

PERMISSION FOR STUDENT FIELD TRIP

Howard County Public School System

THE HOWARD COUNTY PUBLIC SCHOOL SYSTEM RESERVES THE RIGHT TO CANCEL A TRIP AT ANY TIME IN ORDER TO ENSURE THE SAFETY OF BOTH STUDENTS AND STAFF MEMBERS. IF SUCH A CANCELLATION OCCURS, THE SCHOOL SYSTEM IS NOT RESPONSIBLE FOR ANY FINANCIAL LOSS INCURRED BY THE PARENT.

SCHOOL: Oakland Mills Middle School

DATE: 9/6/11

Dear Parents:

The following field trip has been arranged to complement the instructional program. This trip has been approved according to Board of Education Policy and guidelines established by the Superintendent of Schools, and all appropriate school system policies and school rules are in effect for the duration of the trip. If you have any questions, please feel free to contact the teacher-in-charge at sarah_tokar@hcpss.org or (410) 313-6937.

Please complete the bottom portion of this form, **detach** and return with cash or check (made out to Oakland Mills Middle School) to cover the cost per student, and return to your Social Studies teacher by **Monday, October 3, 2011.**

The HCPSS Finance Office has contracted with the Federal Automated Recovery Systems (FARS) for the electronic collection of check payments. If the check is returned unpaid, FARS will assess a \$35 fee allowed by Maryland state law and charged as an electronic fund transfer.

Destination: The Pennsylvania Renaissance Faire, Mannheim, PA. (see <http://www.parenfaire.com/studentprograms.html>)

Objective of Trip: To support the 7th grade Social Studies curriculum by exposing students to authentic medieval activities.

Class/Group: 7th grade Social Studies classes Cost per Student: \$ 35 Cost per Chaperone: \$ 20

Departure Date: Thursday, Oct. 20, 2011 Time: 6:30 am Student Day Extended Day Overnight Non School Day

Return Date: Thursday, Oct. 20, 2011 Time: 5:00 pm

If students will not be returning from this field trip within the defined student day, the parent(s) should make arrangements to pick up the student at the school within 15 minutes of return.

Bus Company: Hunt Valley

Total Number of Students: 121 Anticipated Ratio of Chaperones to Students: 1:8

Meal Arrangements: Students should bring a bag lunch or money to purchase lunch from a vendor at the Faire.

Appropriate Attire: Sturdy walking shoes, layers appropriate for weather (i.e. sweatshirt, jacket, raincoat if necessary).

There may be a separate attachment detailing the itinerary, special clothing or cash requirements, and any additional rules or procedures. Please contact the Teacher-In-Charge as soon as possible if you have any special needs regarding this trip.

Alternative plans in case of postponement/cancellation: No alternative plan available. Please be advised that no monies will be refunded due to student absence, whether excused or unexcused.

TEACHER-IN-CHARGE: Sarah Tokar, 7th grade Social Studies

If you are available to chaperone, please indicate your interest on the form below, and review the description of duties and responsibilities on the reverse of this form. Unless otherwise indicated, you will be contacted directly if your services are needed.

Please cut, detach, and return with payment to the teacher-in-charge:

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I GRANT PERMISSION FOR _____ TO GO TO _____
_____ ON _____. **I RECOGNIZE THAT THE HOWARD COUNTY**
PUBLIC SCHOOL SYSTEM CANNOT BE HELD RESPONSIBLE FOR CONDITIONS BEYOND THEIR CONTROL.

SIGNATURE: _____ DATE: _____ PHONE: _____

I AM AVAILABLE TO CHAPERONE AND ACCEPT THE DUTIES AND RESPONSIBILITIES OF THE POSITION.

NAME OF CHAPERONE VOLUNTEER (PLEASE PRINT): _____